

5100 MARINE DRIVE CONDOMINIUM ASSOCIATION **EVACUATION PLAN**

Fire Safety, Evacuation & Security

This plan contains information on fire safety, evacuation and security. Take the time to become familiar with the recommended procedures and safety steps listed below. All members of your household should be aware of the tips listed here.

Residents Needing Assistance

If you may need assistance in the event the building needs to be evacuated, please fill out "Attachment A" and return it to the Management Office. If you have previously completed this form, check with the Management Office to ensure that we have current information.

Fire Safety

The Chicago Fire Department has developed the following guidelines for all residential high-rise residents if a fire emergency should arise. Since high-rise buildings are of fire-resistant construction and possess reliable enclosed stairways, fires are generally confined to individual apartments or to one floor of a building. The Fire Department responds to all residential high-rise building alarms with a heavy compliment of equipment and fire fighters, experienced in rescue and fire control operations. Upon arriving, this force will promptly affect necessary rescues, confine and control the fire and ventilate smoke from the building.

You need to realize that if a fire occurs in your unit or a neighboring apartment, it will most likely be necessary for you to seek safe refuge as soon as possible; therefore, it is extremely important that you become well acquainted with the stairways in the building and the procedures to follow in case of fire.

Know Your Building

Every resident and visitor should be familiar with the location of the two exit stairways on his/her floor. In addition, residents should plan in advance what to do if the nearest stairway exit cannot be used during an emergency. With pre-fire planning you will greatly increase your chances of surviving a fire. Since no two fires are alike, plan carefully and learn the building layout so that you can change your exit plans as conditions warrant. Fire extinguishers and fire hoses are located in the stairwells.

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Evacuation – Personal

In the event that you are notified to evacuate the building, use one of the stairwells to descent to the ground (lobby) level. If you exit via the west stairwell- once on the ground (lobby) level, immediately exit the building by the south parking deck exit door or the north service entrance. If you exit via the east stairwell- once on the ground (lobby) level, exit by way of the main lobby.

DO NOT ATTEMPT TO USE THE ELEVATORS.

If there is time, knock on apartment doors on your floor to notify other residents if you believe they may not have heard the evacuation notification.

When using the stairwells, slower moving residents should keep to the right to allow others to pass on the left. Try not to block the stairwell, although it may be necessary when helping elderly or those with medical conditions.

After arriving on the ground (lobby) floor, exit the building and immediately move away from the building and any potential danger.

It is the responsibility of the resident needing assistance in evacuation to identify a neighbor, health care provider or relative to assist them in evacuation. A list of residents needing assistance and their location will be given to the Chicago Fire Department for further assistance.

It would be prudent to keep the following on a shelf in a front hall closet so these items can be located quickly and taken with you:

- Flashlight with fresh batteries
- Portable radio
- Wash cloth or towel that can be moistened to put over your face in case there is smoke or dust in the stairwell
- Appropriate clothes for the season

Note that you are solely responsible to evacuate the building once you have been notified to do so. Common sense and preparedness are needed if this situation arises. During an evacuation all building personnel on duty will have specific duties and therefore cannot be responsible for insuring that every resident exits the building.

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Attachment A

5100 Marine Drive Condominium Association
Information for Those Needing Evacuation Assistance

Resident Information:

If you or anyone in your apartment has an ambulatory restriction or disability that could impede the ability to swiftly exit the building using the stairs in the event of an emergency, please fill out the form below and return it to the Management Office. If your condition changes at any time, notify the office.

PLEASE PRINT

Unit # _____

Telephone # _____

Name

Circle reasons that assistance may be necessary:

Elderly, will need assistance

Elderly, will need to be carried or taken to a place of refuge.

Children under the age of 12

Medical condition will need assistance

Medical condition will need to be carried or taken to a place of refuge

Additional comments if any:

Please return this form to the Management Office by April 9, 2007.

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